

INFOPACK

SAY NO TO ISLAMOPHOBIA

TORREMOLINOS, SPAIN
19TH - 26TH February 2019



1. ABOUT TRAINING COURSE

- “**SAY NO TO ISLAMOPHOBIA**” project is a mobility of youth workers, KA1 Training Course, under Erasmus+ and will be implemented by Asociación PROJUVEN. The training course will take place in Torremolinos (Málaga area), Spain and will involve 20 youth workers from 6 different countries (Italy, Slovakia, Poland, Lithuania, Denmark and Spain).
- Islamophobia is considered one of the strong driving stimuli in the radicalization of young Muslims in Europe. One of the reasons behind the radicalization of young Muslim is seen as their failure to be fully accepted into European societies, even those who were born and raised in Europe and have European passports. The desired impact of this project is not only to clear away the prejudice against Islam but also to both stop and prevent any kind of fearful approach toward the philosophy and any practices of the religion of Islam. Consequently, the main aim of “Say no to Islamophobia” is to equip youth workers with the skills and knowledge necessary to develop practical tools for combating Islamophobia and counteract the spread of negative ideas about Islam and Muslims in their local contexts.
- The project will use non formal learning methodology including methods such as: ice breakers, energizers, name games, reflection groups, working into intercultural subgroups, facilitated discussion, creative presentations, simulation, case study, and debates.
- The project will involve 20 participants, 3 for each of the Partner Countries and 4 for Spain and Italy between 18-35 years old. The project is implemented by 6 organizations and financed by the European Commission through Erasmus+ programme.

2. ABOUT THE ORGANIZER

Asociación PROJUVEN is a Spanish youth NGO active at European level whose mission is to empower young people to change their community.

PROJUVEN means proyecto juvenil (youth project). It stands for something dynamic. We are organization, which creates opportunities for young people who would like to be an active, try and learn something new and gain new experience and knowledge for personal and professional development. We want to enrich the educational, social and cultural life of young people living in our country, mainly young people with fewer opportunities. We believe that young people must become a driving force in building the society in which they live and therefore we create various opportunities in order to help shape a generation that is determined to change our country/and world for the better.

PROJUVEN has coordinated the KA2 project ["eSkills for Volunteers"](#) Strategic partnership in the field of youth. We are also partner with a leading role in another **10 KA2 projects**: “Entrepreneurship Education for Cultural Tourism”, “IMCE skills”, “EuroIMPACT Plus”, TURN ONline, Volunteer 4 ALL, Radical Online Education, “Tackle Hate” and “Entrepreneurship 4 youth” and we have/implemented also 4 Capacity Building project with partners from (EU, Asia and Latin America).

For more info you can take a look also at our [FB page](#).

3. PROJECT TIMELINE

Training Course: 19-26 February; Torremolinos (Malaga), Spain	
6th December 2018	Infopack release Call for participants opening
20th December 2018	Deadline for participants selection
10 th January, 2019	Deadline for travel arrangement
19-26 February 2019	Activities take place
Visibility, dissemination & multiplication activities. March/April 2019 on: Project partners have to disseminate project results and activities in their website and social media channels	

4. TARGET GROUP

4.1. The number of participants for each partner:

Country	Organisation	Number of Participants
SPAIN	Asociación PROJUVEN	4
ITALY	Active Youth for Europe	4
SLOVAKIA	A.D.E.L. - ASSOCIATION FOR DEVELOPMENT, EDUCATION AND LABOUR	3
DENMARK	Danish Youth Team	3
LITHUANIA	Asociacija "Tavo Europa"	3
POLAND	FWIRL	3
TOTAL:		20

For the participants' selection the following criteria will be taken into consideration:

- Active young people with a role in local communities and interested in developing new skills and knowledge in key concepts of Islamophobia and anti-Islam rhetoric.
- Youngsters willing to promote awareness-raising campaigns and activity against the Islamophobia.
- Experienced or interested in working with Erasmus+ programme.

➤ **The participants will have the following tasks:**

- To complete the Participant's mobility report sent by EU
- Make at least one publication or article, presentation or other/online (on organization website, Facebook or other social network)
- Everything else that you could do or organize as a dissemination of the project will be warmly welcomed and appreciated from us.

4.2 We encourage participants of **all eligible ages** to take part in our project.

4.3 Regarding gender balance, we shall take care that the proportion of females and males participating to be close to 50%/50%.

4.4 Moreover, equality of chances is one of the values shared by Asociación PROJUVEN and its partners; we will not tolerate any kind of discrimination throughout this project, especially regarding the selection of the participants.

4.5 The main selection criteria will be participants' motivation.

4.6 On National Agency request, the partner organizations have to be able to justify the integration of their representatives in the target group. Only the participants belonging to the target group could be funded in the frame of this project.

4.7 The **Youthpass** will be released at the end of training to all participants;

5. PARTICIPANTS REGISTRATION

The **legal representative or the contact person** will need to send a nomination declaration as follows:

- Subject: **[SAY NO TO ISLAMOPHOBIA]** [Nomination] - Your organisation - Your country
- E-mail to: mobility-office@projuven.org
- E-mail body will look like this:
- Deadline: **20th December 2018**

Declaration

I, the undersigned, (**First name, Last name, function**) as the legal representative of (**Name of the Partner organisation**), (**PIC number**), from (**Country**) taking into consideration that my organisation is an official partner of "Say no to Islamophobia" project coordinated by Asociación PROJUVEN (Spain) and financed by the European Commission through Erasmus+ programme, I hereby declare the followings:

First name	Last name	Birth date	E-mail address

1. The following participant(s) is/are entitled to take part to the Training Course and to represent our organization:
2. They respect all the following eligibility conditions:
 - They belong to the project target group as described in the infopack;
 - They are not beneficiaries of an Erasmus student scholarship at the moment of the activity;
 - They are not on European Voluntary Service (EVS) at the moment of the activity;
 - They are legal residents in the country where our organization is registered;and in case that is proven otherwise we are ready to fully cover all the costs inquired.
3. We are aware that each participant at the mobility would need to fill in an electronic individual report (on the platform Mobility Tool+) within 7 days after the activity.

6. SEMINAR LOCATION AREA

6.1 Malaga is a municipality, capital of the Province of Málaga, in the Autonomous Community of Andalusia, Spain. With a population of 569,002 in 2017, it is the second most populous city of Andalusia and the sixth largest in Spain. The city is an important tourist destination, known as **"The capital of the Costa del Sol"**. Tourists usually visit the birthplace of Pablo Picasso and the Museo Picasso Málaga, the Carmen Thyssen Museum, the old town or the beaches. The Málaga harbour is also the second busiest cruise port of the Iberian Peninsula. A popular walk leads up the hill to the Gibralfaro castle (a Parador), offering panoramic views over the city. The castle is next to the Alcazaba, the old Muslim palace, which in turn is next to the inner city of Málaga. Other nearby attractions are the Roman Theatre, the old Jewish quarter, the Cathedral, and the Church of Santiago in mudéjar style. A popular walk follows the Paseo del Parque (a promenade that runs alongside a grand park with many palm trees and statues) to the harbour, ending in Calle Larios, the main commercial street of the city. There is also a curious museum, the Museum of the Holy Week, which includes an impressive display of Baroque ecclesiastical items.

6.2 10 reasons for living in Malaga and the costa del sol 😊

7. SEMINAR VENUE

- During the project duration (19-26 February 2019), the participants will be offered (free of charge) accommodation in double, triple or quadruple rooms for 7 nights, 3 meals and 2 coffee breaks a day, materials etc.
- The participants will be accommodated at Hotel Natali in Torremolinos (Málaga metropolitan area). The hotel is one of the most complete hotels in the centre of Torremolinos, with 415 rooms and complete services. It is the meeting point for hundreds of tourists who are looking for a place full of calmness, attentions and comfort near the beach and with the best quality price ratio in Costa del Sol. Breakfast, lunch and dinner will be served as buffet with a great variety of food and vegetarian people will have a great choice. Hotel Natali is located in the center of the city.

8. ARRIVING IN MALAGA

- Participants can get inside the hotel and make their check-in starting from 12.00am on 19th of February 2019.
- On their own costs, **participants are allowed to arrive and to stay 2 extra days outside the project duration** and have their flight reimbursed. However, in this case, they have to pay the extra days of hotel/food.

- ❖ As soon we receive the nomination declaration from the legal representative of your organization, you are kindly requested to submit your travel proposal for validation including detailed information about the name(s) of the participant(s) envisaged, **itinerary (departure, arrival, dates, hours, transport company, prices), type of transport (flight, bus, train etc.)** and the website where you got the offer from:

- Subject: [SAY NO TO ISLAMOPHOBIA] [Travel validation] - Your name - Your country;
- Address: mobility-office@projuven.org
- **Deadline: 10th January, 2019**

Asociación PROJUVEN is not responsible of reimbursing tickets without our prior validation.

- ✓ Just Economy class and Second class ticket will be reimbursed. You need to choose lowest cost Plane Company.
- ✓ Business or first class ticket **will be NOT** reimbursed.
- ✓ Taxi cost **will be NOT** reimbursed.
- ✓ If you do not bring/send us ORIGINAL tickets, boarding passes, invoices or bills with the ticket price, **We CAN NOT** reimburse your travel expenses.
- ✓ Additional services of flight (extra baggage, extra meal etc..) **will be NOT** reimbursed.

Medical insurance: All project partners are members of European Union so participants just need to come in Spain with their EU health insurance card.

9. ARRIVING TO THE VENUE:

You should arrive to Málaga Airport - Costa del Sol Airport. Málaga Airport (IATA: AGP, ICAO: LEMG), officially Málaga-Costa del Sol Airport (Spanish: Aeropuerto de Málaga-Costa del Sol) is the fourth busiest airport in Spain after Madrid-Barajas, Barcelona and Palma de Mallorca. It is an important airport for Spanish tourism as it is the main international airport serving the Costa Del Sol. It is 8 km (5 miles) southwest of Málaga and 5 km (3 miles) north of Torremolinos.

From Airport to “Hotel Natali -Torremolinos”:

Train “**Renfe CERCANIAS C1 to Torremolinos**” (1.80euro one way, direction Fuengirola): The airport has opened an underground station for Cercanías Málaga commuter trains, connecting it with Torremolinos (just 10 minutes) and providing this way better communications with the city center. Málaga's new suburban train line has opened, providing access from the arrivals area of terminal 3. Trains run every 20 minutes between Málaga City and Torremolinos via Málaga Airport (5.32am to 23:42am).

From Malaga centro to Torremolinos, “Renfe CERCANIAS C1”:

You should take the train “Cercanias C1” from the center of Malaga and the entrance it is located inside the train station of Malaga (**Málaga María Zambrano**). **Train station address:** Explanada de la Estación, s/n, 29002 Málaga, Spain.

**Timetable Train Renfe Cercanias C1 - From Malaga Airport to Torremolinos
(just 10 minutes)**

C1	10.22	10.32	0.10
C1	10.42	10.52	0.10
C1	11.02	11.12	0.10
C1	11.22	11.32	0.10
C1	11.42	11.52	0.10
C1	12.02	12.12	0.10
C1	12.22	12.32	0.10
C1	12.42	12.52	0.10
C1	13.02	13.12	0.10
C1	13.22	13.32	0.10
C1	13.42	13.52	0.10
C1	14.02	14.12	0.10
C1	14.22	14.32	0.10
C1	14.42	14.52	0.10
C1	15.02	15.12	0.10
C1	15.22	15.32	0.10
C1	15.42	15.52	0.10
C1	16.02	16.12	0.10
C1	16.22	16.32	0.10
C1	16.42	16.52	0.10
C1	17.02	17.12	0.10
C1	17.22	17.32	0.10
C1	17.42	17.52	0.10
C1	18.02	18.12	0.10
C1	18.22	18.32	0.10
C1	18.42	18.52	0.10
C1	19.02	19.12	0.10
C1	19.22	19.32	0.10
C1	19.42	19.52	0.10
C1	20.02	20.12	0.10
C1	20.22	20.32	0.10
C1	20.42	20.52	0.10
C1	21.02	21.12	0.10
C1	21.22	21.32	0.10
C1	21.42	21.52	0.10
C1	22.12	22.21	0.09
C1	22.42	22.52	0.10
C1	23.12	23.22	0.10
C1	23.42	23.52	0.10

From Train station exit Torremolinos to Hotel Natali (750mt)

Address: Calle Hoyo, 28, 29620 Torremolinos, Málaga, Spain

Ask people or just take a look up to the Buildings and you will see Hotel Natali.





RECOMMENDATION: If you arrive in Madrid airport, you can take a bus from the [ESTACIÓN DE AUTOBUSES DE MADRID \(ESTACION SUR\)](#) who will bring you directly in front of the hotel. (direction: Madrid – Torremolinos) [Here you can check the schedule.](#)

10. REIMBURSEMENT PROCEDURE

Country	Organisation	Travel reimbursement per participant (euro)
SPAIN	Asociación PROJUVEN	0
SLOVAKIA	A.D.E.L	360
ITALY	Active Youth for Europe	275
DENMARK	Danish Youth Team	360
LITHUANIA	Asociacija "Tavo Europa"	360
POLAND	FWIRL	360

How to provide the needed justifying documents? (REMEMBER! If anything is missing from the list below, unfortunately we are not able to reimburse the costs)

✓ **Flight tickets** (economic class/low cost if possible) – all the following are needed:

- **e-ticket** (you receive it by e-mail after you buy the flight);
- **fiscal invoice** (check on the website where you buy the ticket how can you get a fiscal invoice). The invoice can be issued on the name of traveler, or on the name of the organisation you represent OR **proof of payment** (signed and stamped): can be a receipt from where you buy the tickets, can be a payment order (if you pay by bank transfer) or can be a bank or an account statement (if you pay by internet banking);
- **boarding pass** (you get it online and print it at home 24h-30h before the flight or directly in the airport);

In the exceptional case when the amount on your invoice is different that the amount charged, a personal declaration will be needed and only the amount charged is subject of reimbursement.

- ✓ **Train tickets** - make sure the date, the itinerary and the price are visible on the ticket, if you can get an invoice is even better;
- ✓ **Bus tickets** - make sure the date, the itinerary and the price are visible on the ticket, if you can get an invoice it is better;

IMPORTANT! Try to provide the documents above in English or Spanish. If the documents are written in other languages, we will need a declaration from you to explain the information provided in each document (in English).

- ✓ If the distance band starting from the Partner's participant location is different than Partner's office distance band, the travel costs limit will be calculated according to the minimum of those two;
- ✓ In case, of any damage in Hotel rooms, PROJUVEN will keep the total amount of the damage from participant's **travel reimbursement** staying in that room.
- ✓ If all the justifying documents are provided, the Applicant will transfer the reimbursement to the bank account of the Partner NGO within 4 months from the moment the documents and the receipt are received;

11. PARTICIPANTS PREPARATION

It is suggested to project partners to offer a pre-departure short training to the participants.

12. VISIBILITY & DISSEMINATION

According to Erasmus+ grant agreement and the signed memorandum of understanding, it is the responsibility of each partner to assure the visibility, dissemination and exploitation of results;

13. CONTACT:

- **Debora Dimova:** mobility-office@projuven.org

For any questions about the project, your travel, your stay, your good mood and entertainment during the project, we are here to support. In order to facilitate the communication, please include **"Say No to Islamophobia"** in your e-mail subject together with a specific description of your request.

We advise you to use e-mail as the primary mean of communication. Believe it or not, it is the fastest way to reach us! :)

